

Decree of Tianjin Municipal People's Government

No: 13

“The Measures for the Administration over the Auxiliary Police Officers of Tianjin Public Security Organs,” which were adopted at the 59<sup>th</sup> executive meeting of the municipal people's government on June 3, 2019, are hereby promulgated and shall come into force as of the date of promulgation.

Zhang Guoqing  
Mayor of Tianjin  
June 15, 2019

The Measures for the Administration over the Auxiliary Police Officers  
of Tianjin Public Security Organs

Chapter I General Provisions

Article 1 These measures are formulated in accordance with the relevant laws and regulations and in the light of the actual conditions of this Municipality, in an effort to standardize the administration over the auxiliary police officers of public security organs, ensure the performance of their duties in accordance with law, and give full play to the role of the auxiliary police officers in their assisting public security organs in maintaining public security and cracking down on illegal activities and crimes, and in carrying out administrative management and serving the people, etc.

Article 2 These Measures shall apply to the recruitment, use, administration, supervision and guarantee of auxiliary police officers of the public security organs in this Municipality.

Article 3 The term "auxiliary police officers" as mentioned in these

Measures refers to the staff without the status of the people's police officers recruited from the society according to the development of social security situation and the actual needs of public security work and who provide auxiliary support for the daily operation of public security organs and policing activities.

Article 4 The auxiliary police officers, who do not have the qualifications for law enforcement, shall be engaged in auxiliary police work under the command and supervision of the public security organs and the people's police officers.

Natural persons, legal persons and unincorporated organizations shall support and cooperate with auxiliary police officers in performing their duties according to law.

Article 5 The municipal people's government shall reasonably allocate auxiliary police officers according to the public security situation and the policing force allocation, and incorporate them into special plans related to national economic and social development.

The municipal and district people's governments shall include outlays such as salaries, welfare benefits, equipment allocation, education and training, and daily management of auxiliary police in their financial budgets to guarantee the financial budgets.

Article 6 The municipal and district public security organs shall take charge of the recruitment, administration, use and supervision of the auxiliary police officers.

The organization setup department of Tianjin Committee of the Communist Party of China shall take charge of the check and approval of the quota of auxiliary police officers, and adjust them dynamically.

The municipal and district departments of finance shall take charge of the work of funding guarantee.

The municipal and district human resources and social security departments shall take charge of the work related to auxiliary police officers such as recruitment guidance and work-related injury insurance.

The municipal and district veterans affairs departments shall take charge of the work related to the assessment of martyrs and the pensions of the bereaved families of auxiliary police officers who meet the assessment conditions after their death on duty.

## Chapter II Responsibilities at Work

Article 7 The auxiliary police officers are divided into civilian auxiliary police officers and service auxiliary police officers according to different duties.

Civilian auxiliary police officers shall assist the people's police officers at non-law-enforcement posts of the public security organs in the areas of administrative management, technical support and guarantee for police services; and the service auxiliary police officers shall assist people's police officers at law enforcement posts of the public security organs in carrying out law enforcement and other duty activities.

Article 8 The auxiliary police officers who have made outstanding contributions to their posts shall be commended in accordance with the relevant provisions of the state; and appropriate care should be given to those particularly outstanding auxiliary police officers who apply for the post of people's police in public security organs.

Article 9 According to the work arrangement made by the public security organs, civilian auxiliary police officers may engage in the following tasks related to the auxiliary work at non-law enforcement posts:

(1) to assist in the administrative management positions such as clerk assistant, archives management, wiring inquiry, window service, certificate processing, information collection and input etc.;

(2) to assist in technical supports such as psychological consultation, medical treatment, translation, computer network maintenance, data analysis, software development, security monitoring, analysis of video images for public security, guarantee for communication, capital analysis, non-confidential financial management, laboratory analysis, scene investigation, and inspection and identification etc.;

(3) to assist in policing guarantee in the areas of custody, maintenance and servicing of police equipment, and logistics services; and

(4) other tasks that can be performed by civilian auxiliary police officers.

Article 10 The service auxiliary police officers may, under the leadership of the people's police officers, engage in the relevant auxiliary services at the following law enforcement posts:

(1) to assist in preventing and stopping illegal and criminal activities;

(2) to assist in doing routine security patrols in public, public security inspection and security inspection of places where people gather;

(3) to assist in questioning, blocking, monitoring and watching over the suspects;

(4) to assist in diverting traffic, discouraging and correcting traffic violations, and collecting traffic violation information;

(5) to assist in the daily management of drug abusers, inspecting the enterprises that produce precursor chemicals, and publicly checking drugs;

(6) to assist in the management and service of public security supervision sites;

(7) to assist in the services in entry-exit administration;

- (8) to assist in supervision of fire prevention and control;
- (9) to assist in publicity and education on social security prevention, traffic safety and drug control;
- (10) to assist in accepting cases, reporting cases, registering cases, accepting evidence, collecting information, mediating, and serving documents;
- (11) to assist in recording interrogations, inquiries and transcripts;
- (12) to assist in the management of properties involved in the case;
- (13) to assist in maintaining the order of large mass events and the scene of cases (affairs), protecting the scene of cases (affairs) and rescuing the injured; and
- (14) other work that can be carried out with the assistance of the service auxiliary police officers.

Article 11 Auxiliary police officers shall not perform the following tasks:

- (1) the tasks such as domestic security and safeguarding, technical reconnaissance, anti-cult and counter-terrorism etc.;
- (2) handling of matters involving state secrets;
- (3) investigation and evidence collection of cases, issuance of appraisal reports and identification of liability for traffic accidents;
- (4) the enforcement of criminal compulsory measures;
- (5) making a decision on the administrative handling;
- (6) examination of cases;
- (7) the custody of weapons and police equipment;
- (8) enforcing the law alone or in the name of an individual; or
- (9) the task that must be done by the people's police officers of the public security organs as stipulated by laws and regulations.

### Chapter III Qualifications and Procedures for Recruitment of Auxiliary Police Officers

Article 12 Auxiliary police officers shall be recruited and used by municipal and district public security organs. The municipal public

security organ shall be responsible for the recruitment of auxiliary police officers of the directly affiliated institutions; the district public security organs shall, under the guidance of the municipal public security organ, organize and implement the recruitment of auxiliary police officers in the district.

Article 13 The recruitment of auxiliary police officers shall follow the principles of openness, equality, competition and merit-based selection, with unified recruitment standards and procedures, and strict selection and employment.

Article 14 In principle, the staffing of auxiliary police officers shall be based on the current number of people's police officers in the public security organs in this Municipality. Dynamic adjustments should be made to the staffing of auxiliary police officers.

Article 15 The auxiliary police officers to be recruited shall have the following basic qualifications:

- (1) to have the nationality of the People's Republic of China;
- (2) to uphold the leadership of the Communist Party of China, uphold the constitution of the People's Republic of China, abide by state laws and regulations, and have good conduct;
- (3) to be over 18 years old and under 35 years old by age;
- (4) to have the ability to perform the duties of the post;
- (5) to have a university or college degree or above; and
- (6) other qualifications prescribed by municipal and district public security organs.

Article 16 Those who fall under any of the following circumstances shall not be recruited as auxiliary police officers:

- (1) those who have been subjected to criminal penalty or public security administration penalty;
- (2) those who have a considerably serious personal poor credit record;

(3) those who have been expelled, fired or dismissed for disciplinary violations;

(4) those whose family members or near relatives have been sentenced to criminal penalties;

(5) those who themselves, family members or close relatives have ever participated in illegal organizations, cult organizations or involved in other activities endangering national security; or

(6) other circumstances not appropriate for an auxiliary police officer.

Article 17 An announcement shall be made for public recruitment of auxiliary police officers. The announcement shall clearly state the positions, quotas, registration conditions, application materials to be submitted and other matters to be noted.

Article 18 The recruitment of auxiliary police officers shall go through such procedures as voluntary registration, qualification examination, written examination, interview, physical fitness test, physical examination, political examination, publicity and signing of labor contracts, and a probation period shall be agreed upon.

Article 19 The management and use of the existing auxiliary police officers shall be separately stipulated by the municipal public security organ in conjunction with the relevant departments.

#### Chapter IV Management and Supervision

Article 20 The municipal public security organs shall establish and improve the management and supervision system of auxiliary police officers in light of their characteristics.

Article 21 The municipal public security organ shall take charge of formulating regulations on the hierarchical management of auxiliary police officers, and shall, in proper sequence from high rank to low

rank, establish the first-level auxiliary police chief, the second-level auxiliary police chief and the third-level auxiliary police chief, as well as the first-level auxiliary police officer, the second-level auxiliary police officer, the third-level auxiliary police officer and the fourth-level auxiliary police officer.

The promotion or demotion of auxiliary police officers in rank shall be linked to their salaries and welfare benefits.

Article 22 The municipal public security organ shall establish a training system for auxiliary police officers, and carry out graded or classified training for auxiliary police officers, such as pre-service and promotion training.

Article 23 The public security organ shall assess auxiliary police officers' compliance with discipline and law, education and training, and work performance etc., and the assessment results shall be deemed as the primary basis for their promotion, rewards and penalties, as well as for their renewal of employment or termination of labor relations in accordance with the law.

Article 24 During the performance of their duties, auxiliary police officers shall present their work certificates, wear their uniforms, wear their identification logos and show their work certificates when necessary. They are not allowed to wear their uniforms and logos during non-performance of their duties.

The work certificates, uniform styles and logos of auxiliary police officers shall conform to the relevant provisions of the Ministry of Public Security.

The auxiliary police officers should turn in their assigned certificates, uniform and logos when they quit their jobs.

Article 25 During the working period, the service auxiliary police officers may assist in driving police vehicles and motorcycles, boats, police aircrafts and other means of transport. Depending on the needs



of the work, the auxiliary police officers may be equipped with necessary duty and safety protection equipment, but they may not be equipped with and use weapons.

Article 26 Auxiliary police officers shall, when performing their duties, take the initiative to accept social supervision.

Article 27 The municipal public security organ shall establish a supervisory system for auxiliary police officers, and shall exercise supervision over the performance of their duties and observance of discipline. The public security organs shall give criticism and education to the auxiliary police officers who commit violations of discipline or law, and shall impose appropriate penalties depending on the seriousness of the circumstances.

Article 28 Natural persons, legal persons and unincorporated organizations may report and complain to public security organs about the suspected acts of the auxiliary police officers in violation of laws or disciplines. The organs that accept the report or complaint shall promptly investigate and penalize them and inform the informant or complainant of the result of the investigation in accordance with relevant regulations.

Article 29 In the process of assisting in the conduct of policing duties, auxiliary police officers should avoid any circumstances that may affect their impartial performance of policing affairs. The one involved or its legal representative has the right to file an application for withdrawal.

The withdrawal of auxiliary police officers shall be decided by the public security organ which they are in.

Article 30 The public security organs shall strengthen the education on confidentiality of auxiliary police officers and fulfill their confidentiality responsibilities. The auxiliary police officers who

violate the rules and disclose confidential information shall be investigated for their liabilities based on law.

Article 31 Auxiliary police officers shall be dissolved from their employment relations based on law under any of the following circumstances:

- (1) where they fail to satisfy the requirement for recruitment during the probationary period;
- (2) where they have seriously violated disciplines;
- (3) where they have seriously neglected their duties and caused serious damage or adverse effects to the public security organs;
- (4) where they have investigated for criminal liabilities based on law; or
- (5) other circumstances that lead to dissolution of their employment relations.

## Chapter V Rights, Obligations and Guarantees

Article 32 Auxiliary police officers enjoy the following rights:

- (1) to obtain the necessary working and employment protection conditions for performing their duties;
- (2) to be paid for work and enjoy statutory benefits and insurance benefits;
- (3) to acquire the professional knowledge and skills training as required for the post;
- (4) to put forward opinions and suggestions on the work of public security organs;
- (5) to lodge a petition or a complaint;
- (6) to dissolve employment relations based on law; and
- (7) to enjoy other rights as stipulated by laws and regulations.

Article 33 Auxiliary police officers shall perform the following obligations:

- (1) to perform their duties in accordance with law;

(2) to obey the management of public security organs and the command of the people's police;

(3) to be honest and not swayed by personal considerations;

(4) to be devoted to their duties, and perform their duties politely;

(5) to keep working secrets; and

(6) to perform other obligations stipulated in laws and regulations, or stipulated in contracts.

Article 34 The municipal public security organ shall, together with the municipal financial department and the municipal human resources and social security department, establish a remuneration system that conforms to the characteristics of auxiliary police officers. On the basis of adjusting the average salary of the municipality's employees in the previous year, the auxiliary police officers' appraisal bonuses and hierarchical salaries shall be increased, and at the same time, the appraisal bonuses and hierarchical salaries shall be dynamically adjusted according to economic and social development and financial conditions.

Article 35 Auxiliary police officers and their employers shall, in accordance with law, pay social insurances such as basic pension insurance, insurance for medical care, employment injury insurance, unemployment insurance and maternity insurance, and they shall pay or save for housing provident fund.

Article 36 The public security organs shall regularly organize auxiliary police officers to conduct health examinations and establish health records for them.

Article 37 If the auxiliary police officers are injured, disabled or killed at work, they shall enjoy relevant welfare treatment in accordance with the Regulations on Worker's Compensation Insurance and other relevant provisions; and if those who meet the criteria for martyrs'

evaluation are judged as martyrs according to law, their families shall enjoy the relevant pension treatment in accordance with the provisions of the Regulations on Martyrs' Commendation.

## Chapter VI Legal Liability

Article 38 The acts of auxiliary police officers assisting the people's police officers in performing their duties according to law shall be protected by law, and the consequences of such acts shall be borne by the public security organs where they are employed.

Article 39 If auxiliary police officers violate any of these Measures, they shall be penalized in accordance with the relevant provisions. and the auxiliary police officers shall be investigated for criminal liabilities if they commit crimes

Article 40 Those who hinder auxiliary police officers from performing their duties or illegally infringe upon them shall, in accordance with law, be investigated for their legal liabilities.

## Chapter VII Supplementary Article

Article 41 These Measures shall come into force as of the date of promulgation.